



## WORKSHOP INFORMATION

### Getting Organized!

It's simple. "GO" stands for Getting Organized! The *GO System* is a **proven, step-by-step process** to help people get organized and stay organized.

The *GO System* helps people **find things when they need them** and, more importantly, helps them **stay focused on high priorities**.

The *GO System* includes **simple, powerful and practical tips** to help improve in all six areas that cause disorganization in people's lives.

The *GO System* is **easy to understand, easy to implement and easy to maintain**. Within a few hours, it can **significantly reduce the stress and anxiety** that comes from being **overworked, overwhelmed and overloaded**.

### To Enroll or Receive More Information

**Call:** Tine Oley at 315.682.6035

**E-Mail:** [info@completelyorganized.com](mailto:info@completelyorganized.com)

**On-line:** [www.completelyorganized.com](http://www.completelyorganized.com)

**Fax:** 315.282.2800

**Mail** registration form to:

Completely Organized, Inc.  
P.O. Box 622  
Manlius, NY 13104

- Please register me for the October 26<sup>th</sup> session.
- Please send me more information about having a *GO System* session at my company.
- Please send me more information about your next open-enrollment *GO System* session.



Skills for managing your business and home.

315.682.6035 • [info@completelyorganized.com](mailto:info@completelyorganized.com)

### Workshop Information

**Dates:** Friday, October 26, 2007

**Time:** 9:00 a.m. to 12:00 noon

**Location:** Corinthian Club  
930 James Street  
Syracuse, NY 13203

#### Workshop fee:

\$159 per person

Includes a *GO System* implementation kit and book

**Registration** begins at 8:30 a.m.

### Participant Information

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

### Payment Method

- Check payable to Completely Organized, Inc.
- MasterCard  Visa  AmEx  Discover

Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Card No. \_\_\_\_\_

Security Code (3 digit on back): \_\_\_\_\_

Exp. Date: \_\_\_\_\_

Signature \_\_\_\_\_

*If you cannot attend you may send a substitute.*

